**PROJECT/PROGRAM BUDGET—CURRENT REQUEST**

**Project/Program income**

|  |  |  |
| --- | --- | --- |
| **Source** | **Amount Secured/Confirmed** | **Amount Pending\*** *(Other than this request from SCC)* |
| United Way | $5,000 | $ |
| Governmental Contracts/Grants | $ | $ |
| Contributions from Foundations/Corporations | $ | $1,200 |
| Endowments/Restricted Contributions | $ | $ |
| Fundraising/Special Events | $2,500 | $ |
| Program Service Fees/Revenue/Dues | $ | $2,500 |
| Individual Contributions | $ | $ |
| Investment/Interest Income  | $ | $ |
| Other: *(please specify)* | $ | $ |
| **TOTAL INCOME** | **$7,500** | **$3,700** |

***\*Note: Pending sources of support include those requests currently under consideration. Please indicate anticipated date of notification beside each pending amount.***

### PROJECT/PROGRAM EXPENSES

|  |  |  |
| --- | --- | --- |
| **Item** | **Estimated Amount** | **Of the Estimated Amount, Funds Requested from SCC#** |
| Salaries and Wages | $3,700 |  |
| Insurance, Benefits and Other Related Taxes | $1,000 |  |
| Consultants and Professional Fees | $1,500 |  |
| Telephone and Fax | $250 |  |
| Postage and Delivery | $250 |  |
| Rent and Utilities | $ |  |
| Depreciation | $ |  |
| Travel | $1,000 |  |
| Equipment *(can request from SCC ONLY if used specifically by children, not general use)* | $1,500 – laptop for office use | $ |
| Supplies *(can request from SCC ONLY if used specifically by children, not general use)* | $4,500 - $1,500 for general office supplies; $3,000 for specialized bikes for kids at therapy camp | $3,000 – 2nd priority |
| Printing & copying *(can request from SCC ONLY if used specifically by children, not general use)* | $750 - $500 for office printing; $250 for copies of bike manuals used by kids | $250 – 3rd priority |
| Other: *(break down below by grouping like items in related categories – this is for line items not already listed above)* |
| 3 daily meals for each camper | $1,500 | $1,500 – 1st priority |
|  | $ | $ |
|  | $ | $ |
| **TOTAL EXPENSES** | **$15,950** | **$4,750** |

***#Note: Please refer to the list of ineligible categories on the addendum before completing the amounts requested from SCC. Please indicate highest priority, next highest and so on beside each amount requested from SCC on the worksheet above.***